

Subject: Minutes of the meeting held on 15.09.2009 to review the progress of UCBPRP at Shikarpur and Kashmore Districts, chaired by ACS(DEV).

In order to evaluate the progress of UCBPRP at district Shikarpur and Kashmore@Kandhkot, a meeting was held on 15.09.2009 chaired by Additional Chief Secretary(DEV),P&D Department (List of participants is attached).

2. During the course of meeting, performance of SRSO relating execution of and targets achieved under UCBPRP in both the districts was reviewed in detail.
3. Following main points were observed and the decisions were taken accordingly:
 - a) The Project Implementation Unit(PIU) shall submit the UC wise activities' work plan at start of the month;
 - b) Monthly reporting to PMU should be Union Council wise so that the targets as per work plan and achievements shall be cross checked accordingly;
 - c) There should not be duplication of beneficiaries of Benazir Income Support Programme and CIF/IGG. In this regard, PIU teams shall collect the data during their routine visits in the field and generate data of beneficiaries of BISP and share the same information with PMU;
 - d) Low Cost Village Improvement activities should also focus on Bio-mass and Solar Energy which are easily available to be utilized for improvements in living standards at village level;
 - e) PIU shall submit to PMU the contact numbers alongwith their positions and qualification of all team members engaged in the activities of UCBPRP;
 - f) PIU shall furnish the details of budget utilization at the close of every month. This feature is to be made permanent part of monthly progress report;
 - g) ACS(Dev) also desired that each member of the team i.e. ACS(Dev), Secretary (Planning), Chief Economist, PC(SGRRP), Director(SGRRP), and AD(SGRRP) is to adopt / take responsibility of at least one village each and liaise with SRSO to develop linkages for improved life style of that village;

- h) ACS(Dev) has highlighted that District Managers should interact with local media and disseminate the progress of work. Success stories should be highlighted and given due projection in print and electronic media. SRSO may also consider lectures / dissemination through Radio;
 - i) SRSO to expedite pending Documentary on UCBPRP and launch it on or before Eid.
 - j) The Additional Chief Secretary(DEV) has stressed to develop linkages of VOs to the line departments and registration of VOs as CCBs. This would empower the community to ask and ensure service delivery by line departments at UC / Taluka / District level;
 - k) SRSO was advised to gear-up their activities after Eid and develop model villages in each UC. That model village should be the show-case of UCBPRP model and attract attention of adjoining villages to improve upon;
 - l) As regards Micro-Health insurance, Low-cost house improvements, and Productivity enhancement interventions, the chair desired that SRSO to come in contact with stakeholders and initiate activities without delay;
 - m) Field team of SRSO is also supposed to report status of public infrastructure at UC / Village level i.e. Primary School, Dispensary, Water Supply, Sanitation etc. Emphasis is to encourage stakeholders to rejuvenate the life at village;
4. The meeting ended on the satisfactory note on the understanding that SRSO to speed-up execution and submit detailed work-plan.

LIST OF PARTICIPANTS

1. Mr. Nazar Hussain Mahar, Addl. Chief Secretary (Development) ... **in Chair**
2. Capt.(R) Javed Ishrat, Secretary (Planning)
3. Ms. Shereen Narejo, Programme Coordinator SGRRP
4. Mr. Bilal Ahmed Memon, Director SGRRP
5. Mr. Ghias Muhammad Khan, RSP Consortium
6. Mr. Abrar Shaikh, Asst. Director (Coordination), SGRRP