

Functions

- Appraisal and processing of development schemes of Environment Sector, preparation of the Briefs / Working Papers of projects for approval in various forums vis-à-vis PDWP and DDWP. Preparation of the minutes, resumes of the meeting etc.
- Preparation of Short, Medium and Long Term Plans.
- Examination and securitization of Aide-Memoirs, Staff
- Appraisal Reports (SARs) etc. of Aided projects.
- Processing of projects of other provinces for CDWP/ECNEC and preparation of briefs for CDWP /ECNEC of schemes relating to Environment sector.
- Processing of completion reports (PC-IV) of the completed projects.
- Preparation of ADP.
- Holding review meetings.
- Resolve releases issues.
- Process re-appropriation proposals of schemes relating to Environment sector.
- Examine inception, interim, draft final and final reports of Environment Sector Studies.
- Routine correspondence with the line departments and coordination with Federal Ministries and agencies.
- Providing in put on strategies and policies relating to Environment Sector at Provincial and Federal level.